



KYRA HERON

Production Assistant / Management

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✉️ Kyra.heronfilms@gmail.com

💻 Kyraitefilms.com

EDUCATION

Savannah College of Arts and Design

Film and Television – BFA
Graduation Date – May 2024

Certifications

PA Boot camp | DGA Witt Lacy | 2023
AD Bootcamp | DGA Witt Lacy | 2023

SOFTWARE

- Movie Magic Scheduling
- Movie Magic Budgeting
- Final Draft
- Adobe Premiere Pro
- Adobe Photoshop
- Adobe Illustrator
- Adobe After Effects

AWARDS

Student Gold Pencil Award

The One Club For Creativity
Young One's Competition

Student Production Award winner

NATAS Southeast Student
Production Awards

WORK EXPERIENCE

Marvel Studios – ThunderBolts*

2024

Post Production Assistant

- Supported the Editor and Post Coordinator with on-set editing during Additional Photography.
- Managed urgent tasks, including craft services, supply runs, and hard drive deliveries for LTO backups.

Life Out Loud Films

Current

Production Intern – Part time

- Conducted detailed script coverage and supported the Producer in the creative development of various projects.
- Managed and curated content for the company's social media platforms, driving engagement.

Jacob Boatsman Films – Happy People

Current

Producer

- Student made feature film currently streaming on Amazon Prime.
- Oversaw delegation of work to other producers, finances, contract filing, and negotiations with local companies.

Mean Girls – Tosca Musk

2025

Production Management

- Established structure and workflows for the production team to support the director's creative vision throughout rehearsals and performance.
- Managed backstage operations and quickly resolved issues in real time to ensure smooth execution during live shows.

REFERENCES

D.W. MOFFETT

Department Chair

Savannah College of Arts and Design

Phone: 323-691-4505

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MARGARET HUNTINGTON

Post Coordinator

Cantina Productions

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