

Kristi Adams

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Expert in education, management, customer service and presentation.

Job Experience:

- Sequential Contractor Jobs for Entertainment Industry 08/2020 to Current
 - **Private Tutor Support for Entertainment Industry**, Savannah, GA, *Home Teacher*
 - **TV series “Surf Girls”**, Hello Sunshine, Jacksonville FL, *Set Teacher*
 - **TV series “Disney Reboot”**, On Location Education, Savannah, GA, *Child Labor Coordinator*
 - **TV series “The Loud House”**, On Location Education, Summerville, SC, *Child Labor Coordinator*
 - **TV series “The Girl from Plainville”**, On Location Education, Savannah, GA, *Studio Teacher and Child Labor Coordinator*
- **Kristi’s Gymnastics**, Savannah, GA, **Owner, Manager and Operator**, over 15 years in Service Business Ownership (1994-1997 and 2005-2020)
- **Adams Educational Supplies**, Savannah, GA, **Owner, Manager and Operator**, 3 years of Brick-and-Mortar Entrepreneurship (2006-2011)
- **Classroom Teacher Bryan and Chatham County Board of Education**, over 8 years of classroom leadership (1997-2004)
 - **Washington Carver Elementary School**, Richmond Hill, GA, *Teacher for 4th Grade RTI Math*,
 - **Southwest Middle School**, Savannah, GA, *Teacher for 6th Grade Math*
 - **Thunderbolt Elementary**, Savannah, GA, *Teacher for 4th and 5th Grades*
 - **Richmond Hill Elementary**, Richmond Hill, GA, *Teacher for 4th and 5th Grades*
 - **Richmond Hill Middle School**, Richmond Hill, GA, *Teacher for 7th Grade Social Studies*

Education:

- East Tennessee State University, Bachelor of Science: Elementary Education.
- Walters State Community College, Associate of Science: Elementary Education
- Certified Georgia Educator 1997-2027, K-8 (Highly Qualified)

Leadership as a Teacher

Studio Teacher and Child Labor Coordinator (CLC)

- Expert in SAG and Georgia Department of Labor education and work requirements for children working on set in the entertainment industry
- Experience in facilitating child’s education while absent from school during work periods
- Successful in record keeping of child’s lesson plans and completed tasks.
- Effective in communication with parents and production company
- Job included ensuring safety, labor and educational requirements for students were met on set during the production process

Classroom Educator

- Problem based learning techniques.
- Challenged and motivated students in a multicultural setting
- Utilized effective classroom management and discipline strategies
- Created and implemented interdisciplinary materials
- Implemented innovative instructional plans (using community services, simulations, field trips and computer instruction)

- Participated actively in a team instructional and co-curricular planning
- Taught in both a self-contained and departmentalized setting
- Facilitated after school tutorial program and summer camp
- Provided consistent enthusiasm and creativity in classroom activities
- Individualized instruction for students at all levels and abilities
- Planned/ monitored whole or small group instruction that incorporated the use of multiple intelligences
- Designed instruction that aligned with the Georgia Performance Standards
- Taught in an inclusion setting as well as an IEP classroom setting
- Served on a variety of committees including the following: SACS, Textbook Adoption, Black History, American Education, Math, Box Top Collection, Year-Round School, Social Club and Professional Development Workshops
- In-Tech-computer training, EIP-Early Intervention Program, Galaxy Reading Program, SRA Reading Program, Saxon Math, WOW-working on the work, Behavioral Management Techniques

Business Ownership:

Kristi's Gymnastics

- Successfully designed innovative curriculum and provided gymnastics instruction for children.
- Success found in meeting parents' expectations who maintained continued support for the business.
- Effective communication and superior customer service were essential to a successful business.
- Expert in child gymnastics development and child safety.
- Requested to present at the 2019 Conference Georgia Association for Health, Physical Education, Recreation, and Dance
- Obtained certification as children's yoga instructor. Implemented aspects into Gymnastics curriculum.
- Proficient in administrative tasks including advertising, registration, accounts receivable/payable.
- Organized year end shows for parents to review progress of children.

Adams Educational Supplies

- Acquired existing brick-and-mortar business known as The Teaching Tree.
- Increased revenue of existing storefront by 120% by updating merchandise to current trends, designs of the store and use of effective promotional items.
- Researched new products and interacted with supply base on daily basis. Attended trade shows for exposure of innovative products that were created for company booths at numerous teacher events.
- Communicated with administrators on needs of the individual school facilities.
- Controlled inventory which included successful communication with over 50 suppliers of educational products. Monitored suppliers' performances.
- Developed sources of supply, purchased inventory based off of min/max, negotiated price and ensured delivery dates important in maintain optimum stock in store.
- Solicited quotes, analyzed discounts, recommended markup, and product quality.
- Performed tasks including generating and reviewing balance sheets, P&L statements, accounts payable/receivable, advertising, purchase orders, invoicing, and a POS system.
- Proactive in collaborating with employees for ideas on continuous improvement
- Effectively managed 6 employees including scheduling and training.

General Skills

- Excel in time management, organization, customer service and problem solving.
- Found to have great interpersonal skills and success in working on teams.
- Found to be dependable, flexible and adaptable.
- Proficient in Microsoft Word, Microsoft Excel, and Microsoft PowerPoint.

Community

- Volunteered as an administrative for the Fire Department of Richmond Hill
- School room mother volunteer
- Church hospitality event coordinator at First Presbyterian Church
- Led School Social Club of Carver Elementary PTSO
- Volunteered for the River Oaks HOA Safety Committee
- Volunteered as math 4th grade tutor