

AUSTIN POPE

FILM & TELEVISION PRODUCTION

austinopope3@gmail.com

912.713.8125

austinopope.com



EDUCATION

Savannah College of Art and Design (SCAD)
Masters of Fine Arts in Film and Television
Savannah, GA
2021

Bowling Green State University
Bowling Green, OH
Bachelor's in Communication, Film
2018

PERSONAL PROFILE

ATTRIBUTES:

- Writing
- Punctual
- Hard Working
- Diligent, Self-Starter
- Communication Skills
- Organizational Skills
- Flexible
- Collaboration
- Positive Attitude

SKILLS

- Adobe Suites
- Movie Magic Screenwriter
- Movie Magic Scheduling
- Movie Magic Budgeting
- Microsoft Excel
- Microsoft Word

RELATED COURSE WORK

- 2021: *FEATURE SCREENPLAY WRITING*
- 2020: *DIRECTING FOR FILM & TV*
- 2019: *PRODUCING FOR FILM & TV*

OUTSIDE RELATED JOBS

Dec. 2020 - Apr. 2021: MACY's
Sales Associate

- INFORMED CUSTOMERS OF SALES, DIFFERENCES BETWEEN IN-STORE & ONLINE MERCHANDISE, & GUIDING CUSTOMERS TO DESIRED PRODUCTS

- NEGOTIATED ALTERNATIVE OPTIONS FOR CUSTOMERS WHO COULDN'T FIND MERCHANDISE THAT WAS PROMISED IN-STORE

SELECT WORKS

2021: THE GIRL FROM PLAINVILLE (HULU SERIES)

PAYROLL CLERK
VERIFIED ARRIVING CREW MEMBERS VIA NBC-POLICY APPROVED DOCUMENTS

PROVIDED INFORMATION REGARDING VERIFICATION & PAY PROCESSES.

ASSISTED PAYROLL ACCOUNTANT IN PROCESSING TIMECARDS TURNED IN FOR PRODUCTION

EXAMINED & APPROVED BACKGROUND ACTORS' VOUCHERS (DEALS) & PAY RECEIVED

2021: CHASE FEATURE FILM

ACCOUNTING CLERK
CREATED LABELS & SPREADSHEETS

CONFIRMED & RECORDED MONEY AMOUNTS RECEIVED/HAD TO BE PAID OUT, & PREPARED FINANCIAL RECORDS

2021: EXPEDITION UNKNOWN (DISCOVERY SERIES)

PRODUCTION ASSISTANT
MANAGED PRODUCTION EXPENSES & EXPENDITURES

GUIDED SPECTATORS AWAY FROM SET, TO PREVENT CAST FROM DISTRACTIONS WHILE FILMING