

JOHN RUSSEL

E: johnrusselwrites@gmail.com

P: (310) 487-1139

A: Snellville, GA

| PROFESSIONAL SUMMARY

Team-minded Production Coordinator with expertise in production planning, scheduling and collaboration with staff. Accomplished in all phases of the production process from pre-production to post. Personable communicator with a focus on working with various personality types effectively.

| PRODUCTION EXPERIENCE

Crucial Werks – Production Coordinator

Los Angeles, CA • 01/2015 - Present

Various commercials / music video production / Various projects

Sony Pictures Home Entertainment - Production Coordinator

Los Angeles, CA • 06/2019 - 09/2019

Dir: Lawrence Ford

TNT / Synergy Films / "EP's" - Production Coordinator

Los Angeles, CA • 04/2019 - 04/2019

Dir: Chad Watkins Prod: Jeff Words

ML Media Group - NISSAN - Production Coordinator

Santa Monica, CA • 02/2019 - 03/2019

Dir: Steve McDonald Prod: Steve McDonald

Universal Studios / HHN (Live Event) - Project Manager

Studio City, CA • 08/2018 - 11/2018

Dir: Sid Khera Prod: Robert Velazquez

FREENJOY - D.R.A.M. (Music Video) - Assistant Production Manager

Los Angeles, CA • 07/2018 - 08/2018

Dir: Sam Hibbard Prod: Tiffany Suh PM: Sina Pars

Rescue Agency / Level Up (Print Shoot) - Production Coordinator

Los Angeles, CA • 04/2018 - 05/2018

Dir: Diana Valdez Prod: John Edwards Curtis PM: Geoffrey Walker

PRODUCTION PROJECTS

Brands Adidas, Nike, NFL, MLB, NBA, Nissan / Heisman House, Lexus, Toyota, Ram / Jeep, Chevrolet **Film/TV** Lethal Weapon (tv series), The Blind Side, The Eye, Life As We Know It, Drop Dead Diva, All of Us, Road Trip 2, Semi-Pro, Ocean's Thirteen, Changeling

| SKILLS

- Project management
- Schedule coordination
- Proficient in MS Word, Excel, PowerPoint
- Data collection and analysis
- Microsoft applications skills
- Supervising staff
- Record-keeping
- Creating Purchase Orders
- Final Cut, iMovie Editing
- EP Budgeting & Scheduling
- Mac and PC
- Post Production
- Location scouting
- Covid-19 Compliance Officer Training

| EDUCATION

University of Utah

Salt Lake City, UT • 1998

Bachelor of Arts: Film & Media Arts

Health Education Services

Certificate: Covid-19 Compliance Officer

