

OS

OLIVIA SCHNEIDER

Film Professional

HIGHLIGHTED EXPERIENCE

PRODUCTION COORDINATOR

"The Big Bend" Feature Film - Onion Creek Productions | Apr 2019 - Jul 2019

- Coordinated travel for all talent and crew throughout the production
- Participated in and organized conference calls between producers, crew members, SAG managers, agents and cast
- Completed logs and reports detailing production data
- Managed payroll and per-diem for cast and crew

EXECUTIVE MANAGER/FOUNDER

SCAD Production Office | Sept 2019 - Current

- Supervises development and management of university-wide database and production office
- Manages several employees to assess client needs

LEAD VIDEO CREATOR

SCAD E-Learning Technologies | Apr 2019 - Present

- Meets with the production team to discuss assignments and determine filming sequences to produce cohesive and engaging video
- Currently has edited and created over 35 videos including lectures and informational shorts

PRODUCTION ASSISTANT

Oxygen Media Inc - Criminal Confessions Season 3 | July 2019

- Managed schedules for production team to complete tasks on time
- Set up camera gear and filming equipment

PRODUCTION INTERN

Liquid Creative Studios | Dec 2018 - Jan 2019

- Captured and edited video to produce ten individual projects
- Collaborated with co-workers to develop creative video ideas

SELECTED PROJECTS

CHOOSE HAPPY - COCA COLA & REGAL FILMS

Nation-wide Winning Commercial | February 2019

Art Department Assistant

BALLPARK FIGURES

SCAD Proof of Concept Episode | Spring 2019

Producer and Editor

THE NILÜFER SHOW

Comedy Show | Spring 2019

Live Switcher and Editor

GIRL BOSS COMMERCIAL

SCAD X Kendra Scott | Spring 2019

Lead Editor

G.R.I.T.S.

SCAD Television Show | Fall 2018 - May 2019

Episode 1: D.I.T. and Post Production Assistant

Episode 2: Assistant Switcher and Editor

THE EMANCIPATED SCHOOL PROJECT

Documentary | 2017-2018

Producer, Editor, and Videographer

Chosen by the Ministry of Education in Finland to be shown at an international symposium

CONTACT

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🏠 Savannah, GA

EDUCATION

SAVANNAH COLLEGE OF ART AND DESIGN (SCAD) BFA IN FILM AND TELEVISION

Minor in Business Management
and Entrepreneurship
Minor in Producing for Film and
Media

*Expected graduation: March
2022*

GPA: 4.0

SKILLS

AVID

Adobe Premiere Pro

Adobe After Effects

Adobe Photoshop

Adobe Illustrator

Movie Magic Budgeting

Movie Magic Scheduling

Final Draft

Microsoft Office Suite

Maya

Final Cut Pro